

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
Minutes of the Meeting
December 18, 2014

The meeting of the Board of Trustees of Western Illinois University convened at 6:50 P.M. in Thompson Hall, WIU – Macomb Campus. Chair Cathy E. Early presided.

The following trustees were present to answer roll call:

Trustee Roger Clawson
Trustee Lyneir Cole
Trustee Cathy Early
Trustee Carolyn Ehlert Fuller
Trustee William Epperly
Trustee Yvonne Savala

Absent:

Trustee Phil Hare
Trustee Michael Quigley

Also present for the open meeting of the Board of Trustees:

President Jack Thomas
Vice President for Student Services Gary Biller
Business Administrative Associate Kerry McBride

Chair Early opened the meeting. The topic for the evening is Admissions.

VP Biller gave a packet of handouts related to the topic of Admissions to the Board. He outlined materials

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BOARD OF TRUSTEES

Also present for the open meeting of the Board of Trustees:

President Jack Thomas

Legal Counsel Representative Matt Kwacala

Board Treasurer and Vice President for Administrative Services Julie DeWees

Administrative Assistant to the Board Kerry McBride

Provost and Academic Vice President Ken Hawkinson

Vice President for Advancement and Public Services Brad Bainter

Vice President for Student Services Gary Biller

Vice President for Quad Cities and Planning Joseph Rives

Advisory Group Representatives present:

Council of Administrative Personnel President – Macomb – Amanda Shoemaker

Student Government Association President – Macomb – David Dunn

Civil Service Employees Council President – Macomb – Wendi Mattson

Faculty Senate Chair – Macomb – Mandeep Singh

REVIEW AND APPROVAL OF OCTOBER 3, 2014 BOARD MEETING MINUTES

Trustee Epperly moved to approve the October 3, 2014 Board Meeting minutes. Trustee Cole seconded the motion.

Roll Call

Trustee Clawson	Yes
Trustee Cole	Yes
Trustee Early	Yes
Trustee Ehlert Fuller	Yes
Trustee Epperly	Yes
Trustee Quigley	Yes
Trustee Savala	Yes

CHAIRPERSON’S REMARKS

I want to

when we focus on our successes and we focus on the things that are most important in our lives. And we focus on our families and those closest to us and rejoice in that. We should do that every day, but this is a special time of year for us to all be able to do that. So I thank all of you for taking time for us to be part of your day, and I want to take this opportunity to thank my fellow trustees for all the hard work that we do all year round – all the extra phone calls that we do – all the extra communications that we do to try and share information and share our points of view. I appreciate the collaborative effort that we have because that’s what helps make the institution move forward. I also want to thank President Thomas and his staff for all the things that they do – all the caring that they have for this institution to move it forward as we go through good times and bad times both challenges and opportunities I guess we say in a positive light. So thank you very much for being here today, and with that, I’m going to turn it over to President Thomas.

PRESIDENT’S REMARKS

President Jack Thomas said thank you Trustee Early. Good morning and welcome to our Board meeting today. First, I would like to congratulate our students who are being recognized this afternoon at the

articulation agreements. When we look at our enrollment when it comes to transfer students, we know that these community colleges are also having a challenge with growing their enrollment. So that enrollment has decreased so we want to make sure that we continue to work with the community colleges to foster more kinds of partnerships to get more of the transfer students into our institution. Last month, the Provost and I hosted the President and Provost of Iowa Wesleyan College, and we signed a Memorandum of Understanding with Iowa Wesleyan College which provides collaborative opportunities to coordinate programs to meet the educational needs of students in the West Central Illinois and Southeastern Iowa region, as well as expanded research opportunities for faculty.

Since our last meeting, I'm very proud to say that for the fifth consecutive year Western has been selected as a 2015 Best for Vets College by *Military Times Edge* magazine. And Western ranked 18th and we are up 19 spots from the 2015 ranking and as the only Illinois 4-year university in the Top 20.

governance protocols and our contractual obligations. I should be able to provide this list to the Board at your March meeting.

Moline campus. I'm concerned about the financial end and I don't want an answer now – that's something that has to be looked into and also actually towards our Strategic Plan. And we're talking of partnering with East St. Louis which to me is an overnight stay – it's a four-hour drive, etc. and strategically I feel we should really be looking at the Quad Cities, Rock Island, Moline, Galesburg, Quincy but communities within our region. So I guess I'm just hopeful that we're really evaluating this from a return on benefit – return on investment type thing because with budgetary constraints and with what's being coming down the road and so forth. You know is that budgetary wise. I know we're cutting programs in Macomb, but all of a sudden we're expanding there, etc. So I'm sure you note that and so forth but I guess I just have that concern with it. Provost Hawkinson continued I'll just mention that the deans know how adamant I am that we don't offer any course that doesn't meet minimum enrollment numbers. And the first attempt at offering a graduate weekend academy course in East St. Louis. I cancelled because it did not meet minimum enrollment numbers and so if there are the students there and we still want to offer these programs down there. And we believe we could have a market down there for many of our programs, but I won't offer anything that's going to cost us resources if we're not going to gain something out of it.

We continue as a division to work with Marketing to move the Think Purple marketing branding campaign forward and to produce new 30-second spots and billboards and other displays around campus, around the community and around the State and even throughout the Midwest.

The 2014 Holiday Greetings video featuring the Madrigal singers and Dr. Thomas is out now. We

VP Bainter continued and I might add we are changing the billboards up a little bit throughout the State right now, so one in particular I just saw it the other day because I do get questions about this. And I may

with Rocky on it, and says “Rocky Says Money” or something like that, so we get the students to find out what they have available for their financial aid. And we will be doing priority processing of Financial Aid applications for freshmen. Those will be done first, and we hope that this is done within like a 2-3 day turnaround time from the time that they do file their Free Application for Financial Aid. And as

Trustees so I really feel like it's my duty to the student body to make sure that I continue to hamper on this. But the Library in particular, is continually brought to Student Government Association as an area that has very poor WiFi and has very slow WiFi. And I understand with the, you know obviously that's going to be an area where there's a lot of people using it. However, there's absolutely nothing more devastating than being two hours into research paper and you can't connect to the WiFi. It just drops, etc. So is there anything being done in the Library in particular? I realize that's not an academic building per se. I mean it is, but it isn't you know teaching. You know what I'm saying. Dr. Neumann replied I'm going to have Dean Lorenzen from the Library come up. Trustee Quigley responded wonderful – yes, thank you.

Dean Lorenzen replied we're aware of the many physical limitations of the building which are preventing us from being able to do a lot of the things that we'd like to do for WiFi. Over the last couple years, we've added several new routers in the building to deal with it, and we know that it's helped in certain areas. However, literally, it would take major infrastructure changes to the building itself for us to be able to add more wireless spots. At this time, we can't do it but we continue to look at ways we can do this in the future. And I can send you a more detailed analysis that has some written notes down in my office exactly what we need to do that I can't recall out here but there are things we are looking at.

Trustee Quigley said okay. I do appreciate it. It's very comforting just to know that like there is progress being made, and it's a problem being continually addressed or attempting to be addressed. Again, I know I spend a lot of time talking on this, but I do feel like it's very important that I do that for the student body. Thank you so much.

Trustee Epperly stated a couple of things. #1 – I guess I prompted that question because I have been trying for two hours to get on the internet on my iPad, and I can't get on. I asked Mike is there WiFi in this room. Doug Menke responded there's supposed to be. Trustee Epperly replied okay, but the scary part is and I'd have to think that goes under recruitment a lot. I think I saw recently that almost 80% of all internet traffic is now mobile, and if WiFi, prospective students come here and can't get on WiFi, to me, that would be very not good. That's all I'm saying.

Otherwise, back to Gary, two things. One, the mentoring program in hindsight, and this was your folks' idea, I think is outstanding. I'm a big believer in Gallup to Gallup Research Center, and Gallups come out several times recently stating that the #1 factor in retention of students is there somebody there that cares. VP Biller replied exactly. Trustee Epperly continued and to me caring professors and caring mentors like that, Gallup says that's the number one factor in keeping students, so hats off to that program. VP Biller added I just want to also thank to the 200 volunteers from faculty and staff who step forward every year to

Administrative Services

Vice President Julie DeWees said the State of Illinois currently owes the University \$23.3M for FY2015 payroll expenses. The University received \$5.4M in October, \$2.8 in November and \$5M in December. And we have been reimbursed for all of our MAP funding. According to the Comptroller's Office, we should receive another \$2.6M by the end of December. So that's only 30% of our appropriation for the first six months of the fiscal year. We're expected to receive 10% each month in January through April, nothing in May, 10% in June and the remaining 25% by the end of September. We are keeping a very close eye on cash flow, and we'll keep you informed of any changes that we have in that. And we like to send out an email when we do receive funding.

Our FY2015 financial statements were submitted on time. We had an employee leave right before our financial statements were due, but we did get those done on time. The draft audit of the FY2014 financial statements are done and the external auditors are finishing the compliance audit. They should have that done probably in the next month.

We convened the campus no smoking policy committee. It's a pretty big committee, but we'll have a policy to you sometime in Spring. It probably will be March, and we'll need your approval on that.

And Scott Coker will be providing a Facilities report later in the meeting, so I'll let him talk about some of the projects that we're working on. I'd be happy to answer any questions, if you have anything.

Trustee Epperly said just a question I asked earlier about 60th Street. Can you clarify where we are at on the 60th Street building because several of us we're talking and weren't quite sure what the status was. VP DeWees replied right now we hope that the move will occur in January, so we'll get everything out of

Next up in University Planning is the campus evaluation visit associated with closing 60th Street and promoting Riverfront. That's an item and later in this morning's agenda so I'll yield for holiday accolades. (LAUGHTER) Chair Early replied ho-ho-ho. Wow – you're skating off easy right now. VP Rives replied right. Chair Early stated I said right now. That's great.

The Board of Trustees took a break at 10:03 a.m.

The Board of Trustees reconvened at 10:14 a.m.

ADVISORY GROUP REPORTS

Consent Agenda: Civil Service Employees Council, Council of Administrative Personnel, Faculty Senate, and Student Government Association:

Mandeep Singh said thank you and good morning, everybody -

The School of Nursing at WIU was recognized among the top 50 online RN to BSN programs in the nation by CollegeChoice.net.

We are delighted at the continued support of the WIU-QC campus and are especially excited for the release of the \$5 million investment funding the phase III design work. The constituency groups commend the leadership and the state and federal legislators for their continued commitment to providing the residents of this area with access to a public university.

We would like to congratulate all of the 2014 Alumni Achievement Award Recipients and wish everyone a Blessed and Joyous Holiday Season.

Student Government Association Macomb President – David Dunn

David Dunn said first I'd just like to reiterate Trustee Quigley's concerns about the internet access, especially in the Library. It's really something we never stop hearing about and definitely one of the top concerns – the top concern of the student body. Other than that, I've submitted my report in writing and to save the Board's time, I'll accept any questions about that now. Alright seeing none, that's my report. Thank you. Chair Early replied that's great. Congratulations on another semester under your belt.

SGA Report:

The Student Government Association successfully completed the first half of the 46th Legislative Session on December 2. SGA is delighted with the work we have done on behalf of students this semester and the challenges that we have met.

SGA was notified earlier in the semester of problems regarding mold growth in family housing units at East Village. With the cooperation of University Housing and Dining Services and Facilities Management, SGA was able to ensure that the problem was resolved and that substantial work is now being done to remove any traces of mold from the area.

SGA provided its endorsement for University Technology's proposed adoption of Google Apps for Education. Students wholeheartedly support the proposal to make WIU a more technologically competitive institution and it was overwhelmingly backed by the SGA Senate.

SGA is pleased to announce that delegates from our organization attended the American Student Government Association officer training conference on October 25. Our delegates met with student leaders from other universities and discussed ways to improve our organization and university.

SGA would like to thank our administration and Trustees for all the work they continue to do for the student body and the campus as a whole. The students of Western Illinois University benefit greatly from the efforts of our campus leadership and those efforts do not go unnoticed. We look forward to the coming New Year and the continued success of our campus community.

Civil Service Employees Council Macomb President – Wendi Mattson

Wendi Mattson said good morning. The Civil Service Employees Council recently held their Winter Luncheon. We had over 200 participants in that. We would like to thank Julie DeWees for her support during that event. We would like to wish everyone a happy holiday season. I have submitted my report and would be happy to answer any questions. Chair Early replied wow – two of you in a row. That's pretty good. Thank you very much, Wendi.

CSEC Report:

The Civil Service Employee of the Month for October 2014 was Ann Lascelles. November's EOM was Jerel Jones, Officer in the Investigative Division of OPS. December's EOM was Noelle Ebert, Library

Specialist at the Quad Cities campus. The Employee of the Year which was announced on December 4 at our winter luncheon is Denise Sprinkle, a route driver for the Western Illinois University Office of Document and Publication Services (DPS). We would like to thank all the employees of the month for their service to the University and to their nominators for helping to recognize them for their outstanding service.

The Winter Luncheon was held on December 4, 2014 in the Sherman Hall Auditorium. This year's theme was "Westernopoly". The large group of approximately 200 enjoyed a delicious lunch, music, a photo booth, and many prizes. We appreciate the support we received this year to help fund our scholarships which are given to dependents of WIU civil service employees.

Council of Administrative Personnel Macomb President – Amanda Shoemaker

Amanda Shoemaker said good morning. We submitted our report and it goes into detail regarding new professional development and awards that we will be implementing starting January 1st, as well as information about our outreach and marketing subcommittee who organized help for the Stuff the Bus campaign. If you have any questions, I'd be happy to answer them for you.

Chair Early asked – how did Stuff the Bus go? Amanda replied it went very well. Chair Early added great - a lot of fun and more visibility for the Go West system, but also for all the volunteer work. You got some nice press in the paper and I think I even saw a picture or two on Facebook too, so(E)1100033. You

The first Faculty Initiatives request was reviewed and approved. The senate recommended that the University consider specifying graduates' majors on all diplomas.

Faculty Senate heard presentations from Office of Public Safety Director Scott Harris and Karen Trusley, the Program Assistant in the Office of Equal Opportunity and Access, about Title IX and Campus Safety.

a connection to Western other than he went there. And now when I come here, I feel like I have friends that I'm coming to visit. And that's a real testament to the organization, to the committee, and to all the efforts that people have put into it to create that environment for their families. So I just wanted to make sure we gave you a special thank you on that and please share that.

Trustee Epperly said and I understand that you said record year. VP Bainter replied so far. Trustee Epperly responded just remember from a sales background that benchmarks always moving up. VP Bainter stated that's why I said so far. Trustee Epperly continued the benchmark will be higher.

Purchases of \$100,000 - \$499,999.99 Receiving Presidential Approval

Trustee Epperly said I did ask – actually called Matt and asked Matt to explain the 2 because I had no idea what WEOG stood for. Matt Bierman replied yeah – WEOG stands for the Western Equal Opportunity Grant – this is institutional money – appropriated dollars so it comes from either the State or tuition that we give out to students with need. So it's supplemental income – supplemental scholarship income that we use for students who have high need. And they have to have certain academic requirements as well.

ACADEMIC & STUDENT SERVICES COMMITTEE

Enrollment, Retention and Graduation Rate Information

Dr. Borst stated you have the report in front of you so I'm happy to answer any questions.

Trustee Epperly said you mention in there and it's been mentioned kind of several times this morning I

to continue their master's degrees or doing professional development, as well as the State of Illinois having higher standards for teachers. That's had a dramatic impact over our total enrollment, especially in graduate enrollment and especially in the Quad Cities. So that's not just a Western impact – that's impacted all universities. Trustee Clawson replied okay.

other on that? Dr. Borst replied the President merged the recruitment staff between the Quad Cities and Macomb, and we send the message of one University with two campuses.

Trustee Quigley said so during the - when I was reading this report something that particularly to me stuck out was that I didn't personally see any goals or projections that predicted growth. And I understand projections not predicting growth, but there was no -nd I

Trustee Clawson said you made mention that the Illinois two-year colleges were increasing substantially. The enrollment was up there quite a bit –

would need to go to get started in doing an institutional repository. Trustee Cole said okay and that was my question - okay.

Trustee Epperly said clarification here also. This report goes back to who. Dean Lorenzen replied this is going to the Governor, the House, the Senate and the Illinois Board of Higher Education. Trustee Epperly asked who acts on it first? Dean Lorenzen replied there's no requirement that they act on this at all. Trustee Epperly said so all this effort's been done – will we, and I assume every school in the State had to do this. Dean Lorenzen added all the public universities, correct. Trustee Epperly continued and will we look at it a later date and analyze if anything was done? Dean Lorenzen responded I would like to think regardless of whether the State does anything with this or not, it's still been a worthwhile exercise. That this is an important issue that we need to consider open accesses and changes to the scholarly publications in the way that it is happening in higher education and the way the entire publishing industry has changed. So yes, I think that we will use this to inform our own conversations and will revisit in the future regardless with what the State does with it. Trustee Epperly added well I guess where I'm heading is as a citizen – is if we're requiring reports like this and all the time, effort and money to go into creating a report like this, and nothing happens – shouldn't I as a citizen write the State and tell them what I think. Dean Lorenzen replied you can do that. (LAUGHTER) Provost Hawkinson stated Malafa can explain the legislative history very briefly.

Jeanette Malafa said so very briefly this is Senate Bill 1900. It originally was a mandate on the universities. And the best thing you can do is

Resolution:

WHEREAS Dr. Hyuk Jong Kim received his bachelor's degree from Sungkyunkwan University, and his master of science in education degree from Western Illinois University, and his doctorate in Educational Policy & Administration from University of Kansas; and,

WHEREAS Dr. Hyuk Jong Kim has served as president of Gwangju University since 2003. He has been dedicated to improve educational and academic performance at Gwangju University. He has sent students from Gwangju University to Western Illinois University each summer to further enhance their English skills and learn about American culture; and,

WHEREAS Dr. Hyuk Jong Kim hosted delegations of Western faculty and administrators at Gwangju University. In Korea, he has served as a board member of the Korean University Education Association and the Daedong Cultural Foundation, chair of the Gwangju-Jeonnam University

Internal auditors will handle any information obtained during a review in the same prudent manner as the custodian of such information.

Statement of Professional Practice: Western Illinois University is committed to the professional practice of internal auditing. The Internal Audit Department will function in compliance with the FCIAA and follow the by-laws and requirements established by the State of Illinois Internal Auditing Advisory Board. This includes upholding the principles of integrity, objectivity, confidentiality and competency as defined in the Institute of Internal Auditors (IIA) *Code of Ethics*, and adhere to the *International Standards for the Professional Practice of Internal Auditing (Standards)* adopted by the IIA. Standards or guidance issued by the American Institute of Certified Public Accountants, th

accomplishment against stated goals and objectives. Information Technology reviews may be included as part of the assurance services.

2. Consulting Services: Consulting Services are advisory in nature and include such items as: assisting in the recommendation of standards and techniques of control to be applied in developing systems and procedures; lending assistance in systematic analysis of operations, activities or data; or providing limited training relating to controls, compliance and/or governance processes or frameworks. The nature of consulting services will be agreed upon with management. This may also include serving in an advisory capacity on committees. When performing consulting services, Internal Auditing will not assume management's responsibilities

There's three main categories that we deal with that you'll see in the report. On the next slide, one is renovation, modernization and restoration. So if we were to take a building and totally remodel it to new functionality, that's that cost. Critical deferred maintenance are things that if something breaks in the building, for example, the chiller or a boiler or something, then that building is going to be shut down for some time until we can fix it. So that's things that have been deferred over time that haven't been replaced. And then the last category is super critical deferred maintenance and that's what I would call campus wide deferred maintenance, and we've made a lot of effort in the last few years. Heating Plant,

So this is a rendering and so this is standing about at Waggoner looking back. And it's very difficult to see because we're trying not to show Currens too much, but this is Currens back here. A new front on Currens and then the new science building so it's very prominently shown on Western Avenue.

So this is Currens – this is looking back from about Morgan back at Currens in this area – a new science building and then a new front science commons on the front of Currens. So that programming study went very well and worked with the Dean of Arts and Sciences to get this completed. So we were able to update this for our capital request this last summer.

I have a few projects that have gone recently on campus. Of course, the Brophy tennis courts

They give me the same room, and it's horrible. President Thomas added I had asked that some time ago and they did start a couple of the rooms that they did upgrade, and what I'm told is that they're going to do this as we receive funding to go through the rest of the rooms. We have done two. Scott Coker continued the two suite rooms have been remodeled. Trustee Cole said yeah – I've stayed in the Trustee Suite – it is very nice, so I know it's nice. The Presidential Suite is nice, but the other rooms. Scott Coker stated since Ann is not in here – I will make sure she gets that. Trustee Cole said I'll call Ann – don't worry about it. Scott Coker added at 3 o'clock I think she'll be at the dedication. Trustee Cole said I'll call Ann.

Trustee Clawson said

New entryway doors make a big difference, and you can see we have clear entryway doors instead of scratched plexiglass that Western used to have. And as you're self-guiding, you can see those new doorways in these facilities.

Your second priority was

Finally, you asked that we do small projects that have big impact. If you were to walk into the Beu

Chair Early stated it appears as though we are going to take a brief 5-

Trustee Quigley Yes
Trustee Savala Yes

Motion Carried.

Resolution:

WHEREAS the Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS an agreement was reached on October 15, 2014, and was ratified on November 12, 2014, by the International Union of Operating Engineers Local 399 (Mechanical Maintenance/Heating Plant Unit):

THEREFORE be it resolved that the Board of Trustees approve the agreement as presented.

International Union of Operating Engineers Local 399 (Mechanical Maintenance/Heating Plant Unit)

An agreement was reached on October 15, 2014, and was ratified on November 12, 2014, for the period of August 1, 2014 through July 31, 2019, with the International Union of Operating Engineers Local 399 (Mechanical Maintenance/Heating Plant Unit) representing approximately 30 employees. This five year agreement contains language governing increases each year of the contract.

Contractual Language

The contract contains all provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to continue the benefits, insurance, and other related matters currently in effect for employees under the Board Regulations.

Wage Settlement

The parties agreed to salary increases effective August 1 of each year. The percentage available for increases in the first three years shall be 2% in Year 1, 2% in Year 2, and 1% in Year 3. The percentage available for increases in Year 4 and Year 5 shall be the percentage given as an across-the-board increase to non-represented civil service employees for the fiscal year in which the effective date falls. These increases shall be implemented as a percent across-the-board adjustment in base wages.

OLD BUSINESS

Chair Early asked is there any old business that anyone would like to bring up?

NEW BUSINESS

Chair Early asked any new business on our agenda? We're clicking right through this last part. It's good.

NEXT MEETING

Chair Early stated the next meeting of the Board of Trustees is March 27, 2015, at the Macomb Campus.

I just want to remind everybody special events today – we got the Ribbon Cutting at the Ag Greenhouse at 1:30 and at 3:00 we have the Brattain Lounge dedication. I believe at 4:00 the ROTC commissioning

and at 5:30 the Honors Convocation. And then 6:30/7:00 the Alumni Achievement dinner, so that's the rest of our schedule for today. Tomorrow morning, first graduation is at 9:30 followed by the Alumni luncheon followed by the 1:00 graduation, so just reminding everybody of our schedule for the next day and a half. And with that, I would like for a motion to adjourn.

Thank you everybody for being here today. We appreciate your time and again Merry Christmas – Happy Holidays!

There being no further business to come before the Board a motion was made and duly processed to adjourn the meeting of the Board at 11:35 A.M.

Cathy E. Early, Chair
Kerry McBride, Administrative Assistant to the Board

pjr