

**WESTERN ILLINOIS UNIVERSITY  
FACULTY SENATE  
Regular Meeting, 12 April 2016, 4:00 p.m.  
Capitol Rooms - University Union**

**ACTION MINUTES**

**SENATORS PRESENT:** S. Bennett, V. Boynton, J. Brown, A. Burke, G. Cabedo-Timmons, D. DeVolder, R. Hironimus-Wendt, S. Holt, K. Kapale, C. Keist, B. Locke, J. Myers, K. Pawelko, C. Pynes, T. Roberts, T. Sadler, B. Siever, A. Silberer, T. Solomonson, T. Westerhold  
Ex-officio: Nancy Parsons, Associate Provost; Janna Deitz, Parliamentarian

**SENATORS ABSENT:** K. Dodson, D. Halverson, N. Lino

**GUESTS:**

Ms. Svirupskaite announced that SGA is starting an Impasse Impact web series to address the budget stalemate and its effects. She told senators that instead of focusing on WIU, the series will highlight the impact of the budget crisis on the Macomb community. She asked senators to let her know of any storiesha(t)9v6Pys w-5(ul4(h)ds )11tia(t)9v6P ofa(t(r)-4 h(e)9(r)-4 (t)6o pu(a(t(r)-4 s)-2uef)-2( )1 n(ounc)9(e)-2d ion SGAsFha9(cs)-2(e95book(a(t p a)-2g(a(t)9v6P( a)-2(d ion )11T)-9( w-5(i62(t)-5(t)6(e)-2r )

President



2. Election of Senate Officers

Chairperson Pynes thanked senators whose terms end in fall 2016: Senators Bennett, Burke, Cabedo-Timmons, Holt, Myers, Pawelko, Siever, Silberer, Solomonson, and Westerhold. Incoming senators who were present (Allison, Delany-Barmann, McIlvaine-Newsad, McNabb, Plos, Sajewski, Sandage, Tarrant) took their places at the table for the voting. Chairperson Pynes opened the floor for nominations or self-nominations.

a) Chair

Chairperson Pynes passed the gavel to the Senate Secretary, Senator Brown, to run the election for Chair.

**Motion:** To nominate Christopher Pynes (McIlvaine-Newsad). As there were no further nominations, Senator Pynes was re-elected Chair. Senator Brown returned the gavel to Chairperson Pynes.

b) Vice Chair

**Motion:** To nominate Jennifer McNabb (Boynton). There were no further nominations, and Dr. McNabb was declared Vice Chair.

c) Secretary

**Motion:** To nominate Heather McIlvaine-Newsad (McNabb). There were no further nominations. Dr. McIlvaine-Newsad was declared Secretary.

3. Election of Senate Nominating Committee Representatives

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**Motion:** To nominate Ginny Boynton (McNabb). There were no further nominations; Senator Boynton was declared SNC Chair.

4. Summary of Assessment of Student Learning, 2014-2015  
(Associate Provost Nancy Parsons and Assessment Coordinator Lori Baker-Sperry)

Associate Provost Parsons explained that in the last Higher Learning Commission accreditation process, HLC said WIU does a good job with the first three steps (learning outcomes, direct measures, and results) and should concentrate and focus on step #4, impact – specifically, on how the University uses the data to improve student learning. Associate Provost Parsons and Dr. Baker-Sperry will continue to focus on letting every department tell the story of how it uses the data to improve student learning, as they have for the past two years. Dr. Baker-Sperry told senators that since the summary was sent to the Senate office, two more graduate programs (Special Education and Elementary Education) submitted their plans and show effective assessment, and one additional undergraduate program (Finance) submitted their docuATc 0 Tw (-)Tj ( )Tj 0.002 Tc -0.0y-pon.0 Tc



(Steve Rock, Chair)

1. Proposed Changes to Disruptive Student in Class Procedure





responded that he sees the other recommendations from Attorney Calhoun as editorial and would consider them a friendly amendment because he does not think they change the meaning or the procedure. Senator Hironimus-Wendt said he prefers to stay with the policy as originally presented by CAGAS, adding that if Attorney Calhoun wants the process amended later she can bring it forward.

Chairperson Pynes observed that the Department of Engineering Technology was instrumental in making the new policy happen. He expressed appreciation to department representatives for asking him to speak with them and wants them to know that Faculty Senate takes their concerns seriously. Engineering Technology Chair Ray Diez expressed his thanks to the CAGAS subcommittee for their work on the policy. He thinks the policy represents an input and output process, and that there needs to be an impact loop, similar to assessment. Dr. Diez said his department would like to have some additional concerns with the policy addressed:

- a) How are other entities on campus contacted or notified when something happens in a department where someone is injured?
- b) Is there communication among the various entities (Office of Public Safety, Student Judicial Programs, CAGAS)?
- c) How are faculty across campus notified of potential problems?
- d) Is there a procedure for corrective action to help the affected student? Does this fall under the purview of this policy or somewhere else?
- e) Is there transparency among the various parts of the institution? Some parts of the policy fall under different vice presidential areas, and there are fine lines and procedures that each area must follow.
- f) Is there feedback in relation to the impact?
- g) Is the institution somewhat restricted by FERPA regarding communication when an incident occurs? Is there any way around this so that chairs and faculty are not in the dark when an incident occurs on the campus, especially if the person involved may show up at a subsequent class?

Chairperson Pynes agrees there is real concern about situations where faculty may feel an obligation to their colleagues to tell them that one of their students may also represent a danger in other classes. He believes there might be an analogical situation to the emails sent out under the auspices of the Clery Act. Chairperson Pynes said he does not know if something similar to this notification system could be implemented, which is why he has repeatedly asked the University attorney to get involved in this process. He believes that professionals such as the Registrar and University attorney must guide the process in terms of best practices under FERPA.

Chairperson Pynes acknowledged that there may be many faculty on campus who would rather see an instructive, teachable moment for students involved in various incidents rather than seeming to harm them; he added that nobody wants an 18 year old student to

Regarding how faculty will be notified of incidents, Chairperson Pynes admitted it will be tricky to address this concern because it involves judgment calls and efforts to avoid violating FERPA regulations. He thinks this, also, must be at the discretion of chairs and deans. He agrees with the CAGAS Chair on the importance of department chairs being notified. Regarding communication between groups, Chairperson Pynes hopes that, with the new policy, there will be enough information flowing from faculty that the previous gap in communication can be bridged and eliminated.

Chairperson Pynes noted that WIU is also subject to BOT regulations. He advised Engineering Technology representatives that they may want to instigate a change to the BOT regulations because that would be one step above Faculty Senate. He noted that CAGAS has exhausted their authority and reach at this point, so a University-wide policy, applicable to every person employed at WIU as well as students, developed in conjunction with the University attorney and BOT, would probably be the next step at this point.

Dr. Rock asked if SDO Director Tracy Scott could talk about how he learns about situations involving students and how the Student Development Office deals with them. Mr. Scott told senators that SDO has been active at WIU for many years and serves as a portal for faculty, staff, and students who have concerns related to students and are not sure where to direct them. He stated that many times faculty will call his office for suggestions on how to have conversations with students. Mr. Scott chairs the emergency consultation team, which has been in place since 1983. The team identifies behaviors of concern and connects students with resources in the community or on the campus. Mr. Scott also co-chairs, with Counseling Center Director Jim DiTulio, the threat assessment team, which includes faculty, staff, students, and members of the community.

Mr. Scott told senators his office can contact other departments to see what their involvements with the student have been; consult with OPS or with Tim Sheridan, the Director of Student Judicial Programs, if needed; and may coach faculty and staff to have conversations with students, sometimes in the SDO office. Mr. Scott observed that faculty do not like it if students who have problems with teaching methods, exams, or test scores go over the heads of faculty and speak to their deans or to the Provost without having a conversation with the faculty member first; similarly, SDO wants faculty to first have a conversation with the student and consider resolutions. SDO developed a reference guide a couple of years ago on how to work with students regarding immediate concerns; it includes information on consultations, the current Disruptive Student policy, Title IX reporting, working with students with disabilities, and resource information. Mr. Scott anticipates that the guide will need to be updated once the Disruptive Student Behavior policy is changed, but the information is also available on the SDO website.

Parliamentarian Deitz remarked that these kinds of issues involve many different areas of overlapping jurisdiction at WIU. She stated that while the new policy may not look as comprehensive as desired, part of that is because there are several groups on campus that address these issues. She stated the new (po)11(r)ao-pond se e1(t)-3(1o(m)22(b)5 8 >>BDC f)1(ir)2

Dr. Gravitt pointed out that the third item of the procedure states, “If the disruption does not cease, the instructor may ask the student to leave the class or other learning environment for that day.” She thinks that if the incident reaches this point, a report should be submitted to Student Judicial Programs even if it is only a one-day removal. Dr. Gravitt related that she does not allow students to swear in her classroom; one warning, and then they must leave the class. She would not report this to Student Judicial Programs because the top line of the procedure states that “disruptive student behavior is defined as inappropriate student behavior that *a reasonable faculty member* would view as interfering with the ability of the instructor to teach and students to learn...” She does think, however, that in more serious situations when behavior reaches the point where a student must be asked to leave, a report should be submitted. Dr. Rock responded that if step #3 on the policy is reached and the disruptive behavior has not ceased, that is provided for in step #1: “For all serious or continued cases of disruptive behavior, the Violation of Student Code of Conduct Form...must be filled out...” Dr. Rock hopes that the new procedures will build a culture where incidents are documented, and if a student acts out there is a form documenting that violation of the Code of Student Conduct. He added that if the action escalates to the point that the faculty member does not feel that the student should be in class, the instructor completes the Permanent Removal of Disruptive Student report, so in some cases the instructor will submit both forms.

Dr. Rock asked if Mr. Sheridan could speak to what happens when Student Judicial Programs receives reports and whether he would like a recommendation from faculty as to what action they think should be taken. Mr. Sheridan acknowledged the valuable contribution of faculty to Student Judicial Programs, noting that many current senators have served on the Judicial Board. He told senators that when a report of a violation of the Code of Student Conduct is received – whether from city police, WIU’s Office of Public Safety, residence hall staff, or faculty – it is reviewed to determine the seriousness of the violation. He told senators that often those reporting indicate, sometimes through email, their suggestions as to how the situation may best be handled, and his office welcomes those suggestions.

Mr. Sheridan related that violations of the Academic Integrity Policy are sometimes resolved by the faculty member informally with the student, with an agreement signed off on by both parties. He stated that if a faculty member feels that a situation has been resolved in the classroom but is severe enough to warrant additional review, the faculty member can request a review by Student Judicial Programs, even for a first offense, because under the Student Code of Conduct there is a process whereby social sanctions can be administered. Student Judicial Programs does not make decisions affecting student’s grades, but they can determine whether a student remains at the University. Mr. Sheridan informed senators that his office looks not only at the seriousness of the incident but also considers whether the student has a disciplinary record. Student Judicial Programs may be aware that the student has had incidents off campus; while a single incident may not appear serious to a faculty member, the student may have a judicial history or be on probation and other remedies may have been exhausted.

Mr. Sheridan related that the Counseling Center has developed an aggression management education program for those students who have difficulties controlling their emotions and struggle with anger, particularly in interpersonal relationships. Student Judicial Programs has also created a conflict management education program to try to provide some degree of rehabilitation. They also work with some external agencies and refer hundreds of students each year to the Alcohol and Other Drugs Rehabilitation Center. Mr. Sheridan said his office makes use of a wide array of services to help students, but some do not change to the degree and extent desired. In these cases, the faculty member may not know that a student is already under sanction, so when a less serious incident occurs in the classroom it may necessitate a hearing before the Judicial Board and the student may end up with a recommendation for dismissal from the University.

Dr. Rock stated that he realizes the new procedures are not perfect, but he thinks they are a big improvement over what is currently in existence and hopes that senators will support the proposal. He added that the policy can be changed or tweaked, but there needs to be something in place as soon as possible. Chairperson Pynes asked if CAGAS would accept the additional line that would allow faculty to indicate a recommended course of action; Dr. Rock replied that he would defer to Faculty Senate for this decision. Mr. Scott stated that sometimes a recommendation for a course of action can tie an entity's hands and hurt more than it helps. He has heard faculty members say they do not want to report incidents because they do not want to get a student in trouble. He stressed that what is being considered is a particular behavior, and if reports are not submitted then the information may not be able to be transparently conveyed to the area that can best help the student. He stated that if faculty document behavior, they should trust those individuals who routinely work with those behaviors to make the right decisions. He added that a faculty member may recommend a more serious consequence to a behavior and be frustrated if the student is only given when the faculty member perc9(t)-3( (i)-3(s o)2ks)3w [(h2( )1p, )]]TJ 0 -1.152 T SBx5

Northern Illinois University will accept the new AS degree for transfer as is, while Eastern, Illinois State, University of Illinois-Chicago, and University of Illinois-Urbana/Champaign will not. The CAGAS report expresses agreement with EIU's language that "We will recognize the new AS, but students will need to complete the missing general education courses..."

### **NO OBJECTIONS**

B. Council on General Education (CGE)  
(Marjorie Allison, Chair)

1. CGE Response to Changes in Associate of Science Degree

CGE overwhelmingly supports continuing to require WIU Gen Ed for AS degrees and not waiving the two classes in question; all faculty present voted to continue the current system while the student represent to CGE abstained. Dr. Allison reported that the decision was an easy one for the Council once they read the minutes from the

## **NEW MINOR APPROVED**

### 2. Curricular Requests from the Department of Chemistry

#### a) Requests for New Courses

- (1) CHEM 241, Chemical Calculations, 2 s.h.

Chairperson Pynes asked why the course is 2 s.h. Chemistry Chair Rose McConnell responded that the department did not want to overburden students financially and felt that the material could all be covered in a 2 s.h. course.

- (2) CHEM 425, Biochemistry of Human Disease, 4 s.h.

Senator Hironimus-Wendt asked if the School of Nursing had been consulted. Dr. McConnell responded that she had a conversation with Nursing and they are aware of the new course. She added that Nursing courses deal with treating disease and caring for patients while CHEM 425 discusses the cellular biochemistry of diseases.

## **NEW CHEMISTRY COURSES APPROVED**

#### b) Requests for Changes of Minors

- (1) Chemistry  
(2) Forensic Chemistry

## **NEW MINORS APPROVED**

#### c) Requests for Changes of Majors

- (1)

Senator Myers remarked that GEOG 309 seems like it will be an excellent course, and she knows of some LEJA students that may take it.

**NEW COURSE APPROVED**

- b) Request for Change of Major
  - (1) Geography

**CHANGE OF MAJOR APPROVED**

5.



Ian Shelly, Art	replacing	Kathryn Pohl	19	FA&C
Rajeev Sawhney, Management & Marketing	replacing	Amanda Divan	19	At-large

Council on Campus Planning and Usage

Erin Taylor, Political Science	replacing	Bill Thompson	19	A&S
Amanda Divin, Health Sciences & Social Wrk	replacing	Brian Stone	19	At-large

Council on Curricular Programs and Instruction

Tracy Walters, Psychology	replacing	Rebekah Buchan	11.04	
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Bhavneet Walia, Economics & Decision Sci	replacing	Tim Roberts	19	At-large
Courtney Blankenship, Music	replacing	Kat Myers	19	At-large
<u>Talent Grants and Tuition Waivers (Council on) – Quad Cities</u>				
Carol Webb, Educational Studies	replacing	Brendan Young	19	WIUQC
<u>Technology Security Committee</u>				
Beth Hansen, Mathematics	replacing	Jin Jin	18	A&S
Abha Singh, Curriculum & Instruction	replacing	Debra Allwardt	18	E&HS
<u>Traffic and Parking Committee</u>				
Don Powers, Curriculum & Instruction	replacing	Bill Thompson	19	At-large
<u>University Benefits Committee</u>				
Jeff Hancks, Library	replacing	Don Johnson	19	At-large
<u>University Technology Advisory Group</u>				
Andrea Alveshire, Sociology & Anthropology	replacing	Jongho Lee	19	A&S
Zheng Li, Computer Sciences	replacing	Rafael Obregon	19	B&T
Bridget Sheng, Educational Studies	replacing	Bridget Sheng	19	E&HS
Carol Webb, Educational Studies	replacing	Lora Wolff	17	E&HS
Ian Shelley, Art	replacing	John McMurtery	19	FA&C
<u>University Theme Committee</u>				
Robert Hironimus-Wendt, Soc & Anth	replacing	Tammy Sayles	19	At-large
<b><u>SGA COUNCILS:</u></b>				
<u>Council on Student Activities Funds</u>				
Magdelyn Helweg, English	replacing	Kimberly Rice	19	At-large

There were no further nominations, and the slate of candidates was declared elected.

2. Policies and Procedures

The Senate Nominating Committee updated its policies and procedures. Senator Boynton reported that the Honors College has now agreed not to make its Quad Cities representative drive to Macomb for meetings; she asked that this specification in the policies and procedure be removed as a friendly amendment.

**NO OBJECTIONS**

F.

IV. Old Business – None

V. New Business

Senator Pawelko announced that President Thomas recently was appointed to the Illinois Board of Higher Education.

Senator Boynton announced that the Faculty Senate Recording Secretary will be recognized for 30 years of service to WIU at the service recognition ceremony on April 26.

**Motion:** To adjourn (Keist)

The Faculty Senate adjourned at 5:53 p.m.

Jeff Brown, Senate Secretary

Annette Hamm, Faculty Senate Recording Secretary