

## **COST SHARING POLICY AND PROCEDURE STATEMENT**

The purpose of this policy document is to ensure compliance with Federal Cost Sharing requirements as set forth in OMB Circulars A-21 and A-110. The document establishes procedures for recording cost shared expenditures in the University's accounting system. The policies described in this document are effective for new and renewal awards received on or after July 1, 2005.

### **Definition of Cost Sharing**

Cost sharing is that portion of the total project cost of a sponsored agreement that is contributed by the University and/or other non-federal sources but not reimbursed by the sponsor. It may include salaries, fringe benefits, general expenses, Facilities and Administration (indirect) costs or third party contributions.

**Mandatory cost sharing** is required by the sponsor as a condition of obtaining an award. The requirement for such cost sharing is set forth in guidelines issued by the sponsor.

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## **Cost Sharing Commitment on Proposals and Awards**

When a proposal includes cost sharing, it must have the approval of the unit that provides the resources. The Project Director (PD) is responsible for ensuring that:

- At least 1% of Project Director effort is de

2. When a project is awarded for an am

