

**Employee Mobile/Remote Communication Release
of University Mobile/Remote Service**

Addendum B

Cancel Mobile/Remote Communication Service

Release of Service to Personal

Name (Last, First, Middle Initial):	Employee ID:
Department:	Office Telephone Number:
Work Address:	Job Title:
Email Address:	Communication Service Provider:
Mobile/Remote Communication Device Number (with area code):	Mobile/Remote Communication Device Type:

Release/Cancellation Date: _____

Business Justification/Comments

I understand that by releasing the University mobile/remote communication number above to my personal service that I am responsible for payments of any expenses, including but not limited to monthly service, plan upgrades, voice mail, insurance, text messaging packages, or any additional features not specifically listed. I release Western Illinois University from the responsibility of any charges associated with the number from the release/cancellation date forward.

Emp n a l s . 1 2 . 8] n u m